



## **Planning Review Adjustment Committee September 21, 2021**

Minutes of the meeting of the Planning Review Adjustment Committee of the Fundy Regional Service Commission held on Tuesday September 21, 2021 at 10:00 a.m. at Crane Mountain, Saint John via teleconference.

### **1. Call to Order**

The Chairperson, Dwight Allaby, called the meeting to order at 10:00 a.m.

### **2. Record of Attendance – via teleconference**

#### **BOARD MEMBERS**

Dwight Allaby, Chairperson  
John Cairns, PRAC Member [joined at 10:03am)  
Glen Baxter, PRAC Member  
Donna Murchison, PRAC Member [joined at 10:03am)  
Ron Bridges, PRAC Member  
Tina Dealy, PRAC Member  
Brenda Rathburn, PRAC Member  
Cindy MacCready, PRAC Member

#### **STAFF**

Alicia Raynes, Recording Secretary, FRSC  
Nick Cameron, Assistant Development Officer  
Stephen Stone, Director of Planning, Dillon Consulting

### **3. Approval of Order of Business**

The Chairperson asked for approval of the agenda as presented.

**Motion:** To approve the September 21, 2021 Agenda as presented.

Moved: Brenda Rathburn  
Seconded: Glen Baxter  
Vote: *Motion Carried*

### **4. Disclosure of Conflict of Interest**

None

### **5. Approval of Minutes**

The Chairperson called for a motion to approve the minutes as presented with an amendment to the last paragraph on page 3 to correct the word "entre" to "centre" and with an amendment to the last paragraph on page 5 to say "There are numerous checks with developments to ensure there is oversight such as the Department of Transportation and Infrastructure, and the Department of Environment".

**Motion:** To approve the August 16, 2021 minutes as presented with suggested amendments as per discussion.

Moved: Brenda Rathburn  
Seconded: Glen Baxter  
Vote: *Motion Carried*

**6. Other Business**  
**a. Selection of Vice-Chair**

The Chairperson called three times for nominations for Vice-Chair.

Ron Bridges nominated Glen Baxter, however Mr. Baxter indicated that his term is up in about a year and he is not planning to re-offer.

Mr. Baxter then nominated John Cairns for Vice-Chair. The Chairperson asked if this could be considered a conflict of interest since Mr. Cairns is also a board member for the Fundy Regional Service Commission. Nick Cameron, Assistant Development Officer, FRSC, stated that nowhere in the By-Law does it indicate that the Vice-Chair cannot be a Fundy Regional Service Commission board member.

Brenda Rathburn nominated Donna Murchison as Vice-Chair. Donna respectfully declined due to time restraints.

The Chairperson asked if there were any other nominations. It was then suggested that perhaps this could be discussed at the next meeting. Stephen Stone, Director of Planning, Dillon Consulting, stated that there is a nomination on the floor for John Cairns.

**Motion:** To appoint John Cairns as Vice-Chair of the Planning Review Adjustment Committee.

Moved: Glen Baxter  
Seconded: Cindy MacCreedy  
Vote: *Motion Carried*

The date of the next meeting was discussed. PRAC has received a Temporary Use application in the Musquash area so there will be an October meeting. The date of the next meeting will be Monday, October 18, 2021 at 10:00am via teleconference.

Members were asked to review the PRAC By-Law and Operating Procedures to see if they think any changes should be made. This will be discussed at the next meeting.

### 7. Motion to Adjourn

**Motion:** The Chair called for a motion to adjourn at 10:21am.

Moved: Brenda Rathburn  
Seconded: Glen Baxter  
Vote: *Motion Carried*

APPROVED (date) October 18<sup>th</sup>, 2021

  
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John Cairns, Vice Chairperson

  
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Alicia Raynes, Recording Secretary